

IMRC Center Lab Policy Agreement

I have read the lab safety rules and policies, and understand them as they apply to my work in the IMRC Center Lab areas. Specifically:

1. I agree to abide by the published and posted regulations and accept personal responsibility for my work in the IMRC Center laboratories. I will abide by any additional laboratory rules. I understand that my failure to do so can result in loss of privileges.
2. I understand the lab access rules, monitor/supervision requirements, operating hours, and that the labs may be subject to video monitoring.
3. I will not attempt to use any machine, tool, or equipment that I do not have training and permission to use. I will ask for instruction and/or training during business hours before using any resource with which I am not familiar.
4. I will check in with the supervisor or monitor upon entering or leaving the shop during business hours, and prior to operating any machinery. I assume responsibility for using resources without a supervisor or monitor should I be eligible, trained, and permitted to use resources after hours.
5. If I have been granted after hours privileges, I understand that I am responsible for the safety, security, and conduct of any guests that I provide access to the facilities.
6. I will wear appropriate levels of personal protective equipment as outlined in the laboratory training or when designated by additional lab rules. I understand the required attire to work in the labs and will not enter the labs unless so attired.
7. After use, I will maintain, clean, and disinfect all shared spaces and equipment that I have used. I have been given access to, have read, understand, and will abide by all UMS COVID-19 guidelines posted at <https://umaine.edu/return/health-and-safety/>
8. For any equipment I find missing, needing repair, or that I damage, I will promptly notify the monitor or supervisor in person, or by email after hours. I will leave a prominent cautionary note on the machine (or lab door if resource is missing) listing my name, research group or class, and a phone number or email address where I can be reached.
9. I understand the IMRC Center commercial and non-commercial use policy and definitions outlined in this training and at <https://imrccenter.umaine.edu/>.
10. The University of Maine and the IMRC Center are not liable for any of the products that users make at the labs.

Certification: I understand that it is a privilege and learning opportunity to use the IMRC Center Lab areas and agree to abide by all University of Maine regulations and stipulations placed upon me as conditions for working in these areas.